

Padbury Parish Council

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6th February 2024

Dear Councillors and Residents of Padbury,

I hereby give you notice that the Parish Council Meeting will be held at the Pavilion on **Tuesday 11th February 2025** at 7pm.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below. The public are also invited and are welcome to attend and before the Parish Council meeting there will be a period of public participation.

Pam Molloy - Parish Clerk

AGENDA

1. Period of Public Participation

2. Apologies

Members are asked to receive apologies.

3. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations.

4. Minutes

Members are asked to approve the minutes of the meeting of the Parish Council held on the 10th December as a correct record – copy attached PPC/04/24-25.

5. To receive updates from Buckinghamshire Councillors

6. Sports Field, Play Area and Woodland

- 6.1. Pavilion snagging inspection carried out. Works being done on the 13 and 14th February.
- 6.2. Members to review the Pavilion schedule of costs.
- 6.3. Pavilion building regulations – Members to note PWC's inspection notes received and form submitted to Buckinghamshire Council on the 4th February.
- 6.4. Multi use games area – Councillor Barnes to provide update regarding the gate.
- 6.5. Play area - Members to agree timing of the removal of the concrete tunnels.
- 6.6. New zip wire and springy installed. Await response from contractor regarding the damage to the grass areas once they have inspected.
- 6.7. Woods - Councillor Dickens to provide update.
- 6.8. Play area / Woods – Members to decide if obtaining quotes for an inspection of the trees by an arboriculturists.

- 6.9. Football Club – Members to review email regarding the rent increase and agree a response.

7. Planning

- 7.1. Members to review new applications to be considered at this meeting:
- 24/03822/APP - Householder application for demolition of existing rear extension and construction of a two storey side and rear extension – 12 Main Street (circulated 13th January).
- 7.2. Members to review any applications received following the issue of this agenda.
- 7.3. Members to note applications pending consideration and decisions made by Buckinghamshire Council, see list at end of agenda.
- 7.4. Neighbourhood Plan – Members to decide if a councillor will take forward the action set out in the December minutes.
- 7.5. Appeal Ref: 24/00092/REF: 79 houses of A413 – Members to decide who will represent the council and who else will attend the appeal hearing on the 4th March.

8. Finance

- 8.1. Members to note the balances for the bank accounts as at the 31st January:
- Barclays Community Current account ending 959 £12,797.32
 - Barclays savings account ending 970 £59,517.05
 - Barclays Millennium Wood account ending 198 £15,018.51
- 8.2. Members to approve the following payments:
- P Molloy: £620 January net salary
 - HMRC: £8 PAYE for January
 - R Gough: £62.50 Caretaker for January. Standing order
 - M Jackson: £55 Securing the gate for January. Standing order
 - Lebara Mobile: £1.50 Mobile phone contract. Direct debit
 - Octopus Energy: £187.99 Pavilion electricity for January
 - Wicksteed: £13,401.01 (£11,167.51 plus £2,233.50 VAT) New play equipment
 - Greener Padbury Group: £50 Deposit refund
 - Greener Padbury Group: £100 Woods maintenance
 - GRB Building Services: £3,928.60 (£3,273.83 plus £654.77 VAT) Retention for building works at the pavilion
 - Phillips Print & Stationers: £207.60 Padbury Pump printing
 - Plus any invoices received following the issue of this agenda.
- 8.3. Members to note the following income for January: £45 pavilion hire, £575 rent and £27.23 electricity from Padbury Football Club.
- 8.4. Members are asked to review and agree the Receipts, Payments and Summary Report including budget/actuals as at 31st January.
- 8.5. Members to agree adding new clerk to bank mandate.
- 8.6. Members to review the bank reconciliation and January bank statements.
- 8.7. Precept for 2025-26 - Members to note request submitted on the 6th January.
- 8.8. Members to review the updated asset register.

9. Other Parish Council Business

- 9.1. Elections being held on the 1st May, but only if there are more than 7 candidates for election to the parish council. Nomination papers must be hand delivered to a

Deputy Returning Officer at The Gateway, Aylesbury, weekdays between 10am-4pm from 10am 18th March and no later than 4pm on 2nd April.

- 9.2. Members to agree dates for the Annual Parish Meeting and the Annual Meeting of the Parish Council.
- 9.3. Members to review and approve the following: Pavilion risk assessment.
- 9.4. Members to agree date for meeting with Callum Anderson MP, await dates.
- 9.5. Fix my Street.

10. Funding

- 10.1. Community Boards funding – Claim to be submitted once payment made to Wickstead.
- 10.2. HS2 Road Safety Fund application submitted on the 19th July for some traffic calming measures on Main Street.

11. Contracts and Similar Matters

- 11.1. Nothing to report.

12. Meetings, Events and Training

- 12.1. Community Boards Meeting – 18th March, 6.30pm, Granborough Village Hall
- 12.2. North Bucks Parishes Planning Consortium meeting – TBA
- 12.3. Greener Padbury Group – AGM held 3rd February
- 12.4. Parish Liaison Meeting – 13th February, Aylesbury. Councillor Burton attending
- 12.5. Training – as details circulated. Councillor Green attending planning course on the 24th April, cost £50.

13. Maintenance/Environmental Issues

- 13.1. Jobs around the village – updated list circulated on the 4th February.

14. Highways

- 14.1. Traffic Calming Measures – Approximate costs of £10,000. Funding applied for.
- 14.2. Members to note community speedwatch signs have been fitted.
- 14.3. Inspection of trees which are the parish councils responsibility – clerk to provide update.

15. Matters dealt with between meetings

- 15.1. Agreed to use the services of a planning consultant to produce a response to the appeal for the 79 houses. Cost approximately £1500 plus VAT.
- 15.2. Agreed the contents of the special edition of the Padbury Pump and costs of £71.10.
- 15.3. Agreed responses to emails regarding the S106 sports and leisure contribution.
- 15.4. Agreed the cost to remove the graffiti from the bus stop, cost £385 plus VAT.
- 15.5. Response to East West Rails application for Development Consent.

16. Dates of next meetings - Members to note dates:

15th April (to be confirmed) and 13th May (to be confirmed), 8th July, 9th September and 9th December.

17. Exclusion of Public and Press in accordance with Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters.

- 17.1 Members are asked to consider the results of interviews for a replacement Parish Clerk and to determine the way forward. Also to consider terms and conditions of employment to be included in the contract.

Planning applications pending consideration by Buckinghamshire Council:

- 24/03211/APP - Householder application for demolition of existing conservatory. Two storey rear extension and single storey side and rear extension. Clad existing side extension with stained timber boarding and replace existing staircase – 25 Old End
- 24/03212/ALB – Listed building application for demolition of existing conservatory. Two storey rear extension and single storey side and rear extension. Clad existing side extension with stained timber boarding and replace existing staircase – 25 Old End

Planning decisions made by Buckinghamshire Council since the last meeting:

- 24/03365/APP – Householder application for single storey side extension and creation of new access for on site parking – 1 Jubilee Cottages. APPROVED

List of payments paid between meetings:

- P Molloy: £619.30 December net salary and expenses (postage for lease)
- HMRC: £8.20 PAYE for December
- M Jackson: £55 Securing gate for December. Paid by standing order
- R Gough: £62.50 Caretaker for December. Paid by standing order
- 999 Inks: £29.97 Printer ink. Paid by councils debit card
- Phillips Print & Stationers: £71.10 Special edition of pump
- Scribe: £489.60 Accounts package renewal
- F Morris: £408 Hedge cutting at the playing fields and woods
- Farrer & Co: £600 Right of way lease
- EON Next: £33.60 Street light repair on Main Street
- Earth Anchors Ltd: £53.94 Anchor kit for bench
- Octopus Energy: £205.72 Pavilion electricity for December. Paid by direct debit
- Enterprise Skip Hire: £66 Hire of port a loo. Paid by councils debit card
- NPower: £17.39 Street lights electricity for November. Paid by direct debit
- NPower: £208.17 Street lights electricity for November. Paid by direct debit
- D Barnes: £9.99 New padlock for playing field gate.
- Lebara Mobile: £1.50 Mobile phone contract. Direct debit
- L Hawkins: £43.75 January cleaning of pavilion
- Enterprise Skip Hire Ltd: £24 Hire of port a loo (2nd week)
- Sign Wizzard Ltd: £172.56 Community speedwatch signs
- Restore A Drive: £462 Removal of graffiti from the bus stop
- Churches Fire Security Ltd: £181.66 Annual fire extinguisher service
- Green Mechanical Solutions Ltd: £90 Clear blocked pipe to referees shower
- Data Retain: £264 Request for PWCs notes for the pavilion. Paid by councils debit card
- Wave: £85.09 Pavilion water. Paid by direct debit

- NPower: £17.92 Street lighting electricity for December. Paid by direct debit
- NPower: £216.36 Street lighting electricity for December. Paid by direct debit